



St Bede's Childcare Ltd

Special Educational Needs and Disabilities (SEND) Policy – Bolton LA

EYFS Legal Requirement:

Providers must have arrangements in place to support children with Special Educational Needs and Disabilities (SEND) and must have regard to the SEND Code of Practice (0–25 years, 2015). (EYFS 2024, 3.67)

Policy Statement

St Bede's Childcare is committed to providing an inclusive environment where all children are supported to reach their full potential. We recognise that some children have additional needs and require targeted support.

We work in line with:

- **SEND Code of Practice (2015)**
- **Bolton Local Authority SEND procedures**
- **Equality Act 2010** (including reasonable adjustments)

We ensure all children, including those with SEND, are fully included in all aspects of nursery life.

SENDCo (Special Educational Needs Coordinator)

The setting has a designated **SENDCo** who:

- Has appropriate training and up-to-date knowledge
- Leads on SEND identification and support
- Advises and supports staff
- Works in partnership with parents/carers
- Liaises with external agencies and Bolton LA services
- Ensures records are accurate and up to date

Aims

We aim to:

- Identify children with SEND **as early as possible**
 - Provide appropriate support through high-quality teaching and targeted interventions
 - Work in partnership with parents/carers
 - Ensure all children are included and supported
 - Work closely with Bolton Local Authority and relevant services
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Identifying SEND

We identify SEND through:

- Ongoing **observations and assessments**
- Progress checks and developmental monitoring
- Information from parents/carers
- Input from professionals

We recognise the four areas of need:

- Communication and interaction
- Cognition and learning
- Social, emotional and mental health
- Sensory and/or physical needs

We ensure that children with **English as an Additional Language (EAL)** are not incorrectly identified as having SEND.

The Graduated Approach

We follow the **Assess, Plan, Do, Review** cycle:

Assess

- Gather information from observations, assessments, and parents
- Identify areas of need

Plan

- Develop an **individual support plan** with clear targets
- Agree strategies with parents

Do

- Implement planned support and interventions
- Key person delivers targeted support

Review

- Monitor progress regularly
 - Review plans with parents and adjust support as needed
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Working with Parents/Carers

We will:



- Involve parents at every stage
- Share information and progress regularly
- Gain consent before involving external agencies
- Support families in accessing additional services

Working with External Agencies

Where appropriate, we will work with:

- Bolton Start Well SEND Team
- Health visitors
- Speech and language therapists
- Educational psychologists
- Other relevant professionals

We follow Bolton LA procedures for:

- Referrals
- Early Help assessments
- Multi-agency working

Early Help and Additional Support

Where a child requires additional support:

- An **Early Help Assessment** may be initiated
- Multi-agency support will be coordinated where needed
- The SENDCo will liaise with relevant professionals

Inclusion Funding and EHCP

Where necessary:

- Applications for **Inclusion Funding** will be made
- An **Education, Health and Care Plan (EHCP)** may be requested in partnership with parents and professionals

Supporting Children with SEND

We will:

- Provide inclusive activities adapted to individual needs



- Make **reasonable adjustments** to the environment and provision
 - Ensure all children can access learning and play opportunities
 - Support children's emotional wellbeing
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Safeguarding

Children with SEND may be more vulnerable. We will:

- Ensure all concerns are treated as **safeguarding concerns**
 - Report concerns to the **Designated Safeguarding Lead (DSL)**
 - Work with external agencies where required
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Transition

We support transitions by:

- Sharing information with receiving settings/schools
 - Working with parents and professionals
 - Planning additional visits or support where needed
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Confidentiality

- Children's records are kept securely and confidentially
 - Information is shared only with consent, unless safeguarding concerns apply
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Monitoring and Review

- The SENDCo and Manager will monitor SEND provision
- The effectiveness of support will be regularly reviewed
- This policy will be reviewed annually