



Child Privacy Notice

Why do we collect and use child information?

We collect and process child information under the following lawfulness of processing personal data

- Article 6a – Consent to processing data for one or more specific purpose
- Article 6c Compliance with legal obligations, which the controller is subject to
- Examples of these include obligations placed on the school/academy by the DfE include (More information on these can be found at <https://www.gov.uk/education/data-collection-and-censuses-for-schools>)
 - Attendance
 - SEND
 - Progress and Attainment
 - Safeguarding
- Article 6d – in order to protect the vital interests of the data subject or of a natural living person
- We also collect and process data under Article 9 – Processing of special categories of personal data
 - Where we have explicit consent
 - To protect vital interests of the data subject

We use the child / parent data:

- to support child learning
- to monitor and report on child progress
- to provide appropriate pastoral care
- to assess the quality of our services
- to comply with the law regarding data sharing
- to safeguard children
- To check eligibility for national government funding

The categories of child and parent information that we collect, hold and share include:

- Personal information (such as name, and address, adoption information, court orders)
- Contact information (such as parents, carers and guardians)
- Characteristics (such as ethnicity, language, nationality, country of birth)
- Attendance information (such as sessions attended, number of absences and absence reasons)
- Medical information (such as allergies, ongoing medical needs, NHS Number)
- SEND & behaviour information
- Safeguarding information
- Assessment data
- Child images and videos
- Parent information

Collecting child information

Whilst the majority of child information you provide to us is mandatory, some of it is provided to us on a voluntary basis. In order to comply with the General Data Protection Regulation, we will inform you whether you are required to provide certain child information to us or if you have a choice in this.



Storing child data

All child data is stored in the cloud on Parenta. Access to this system is in accordance with the Access Control Policy. In accordance with St Bede's Childcare Limited Data Protection Policy any 3rd party data processors have data sharing agreements in place.

Who do we share child information with?

We routinely share child information with:

- Local schools including those within St Bede C of E Primary MAT.
- local authority
- Outreach support services
- services in health and social care
- Police
- Trustees, Directors, Members, LGB/LAB and other stakeholders
- OFSTED / HMI
- Parenta

Data collection requirements:

To find out more about the data collection requirements placed on us by the Department for Education (for example; via the school census) go to <https://www.gov.uk/education/data-collection-and-censuses-for-schools>.

Requesting access to your personal data

Under data protection legislation parents and children over the age of 13 have the right to request access to information about them that we hold. To make a request for your personal information, or be given access to your child's record, contact the St Bede's Childcare directors.

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress
- prevent processing for the purpose of direct marketing
- object to decisions being taken by automated means
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- claim compensation for damages caused by a breach of the Data Protection regulations

If you have a concern about the way we are collecting or using your personal data, you should raise your concern with us in the first instance or directly to the Information Commissioner's Office at <https://ico.org.uk/concerns/>

Contact:

If you would like to discuss anything in this privacy notice, please contact:

St Bede's Childcare Limited