

Safeguarding Timeline

Detail of Incident:-

Is this record verbatim? Yes/No

Date -

Time –

Reported by -

Recorded by-

Event (using initials of people involved) –

Rivo Reference (if applicable):-

Chronology (timeline) of events post incident

Date	Time	Action	Action by whom?	How communicated?

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Date	Time	Action post incident	Action by whom?	How communicated?